

JOHN TRIGG ESTER LIBRARY
Board of Directors Meeting Minutes
August 21, 2024

Call to Order

The meeting was called to order by President Mindy Gallagher at 6:04 pm in the Clausen Cabin, after all attendees enjoyed a little bit of ice cream left over from ice cream social.

Board Members Present

Mindy Gallagher, Kathy Nava, Sarah Albers, Syrilyn Tong, and Gary Pohl. This constituted a quorum. Cat Stephenson was out of town and attended by phone. Kristin Haney was excused.

Approval of Agenda

Approved by acclamation after the following corrections: Add date to heading, delete “July 4th Summary” from Old Business.

Approval of Minutes of July 17, 2024, Board Meeting

Approved by acclamation.

President’s Combined Report

Mindy stated that she had catalogued over 500 books. She has been working on grants as well. Carol Hoefler has been helping and has books to sell and will help sell our surplus books. She also indicated that the FNSB lost the *Community Revenue Sharing Grant* annual packet that she took into them last month, so she took in a new one.

Other Reports

Financial: ST presented the financial sheets.

Current Balances through August 16:

PH Savings:	\$14,598.46
Main savings:	\$48,941.16
Main Checking:	\$1,027.05
E-Checking:	\$2.00
Credit Card:	-\$52.39 debit

Facilities: Gary needs to call GCI about the wifi range at the Clausen Cabin. Gary indicated that he still has several items on his agenda including the basement wiring and cleanout, construction of the compost bin doors, and an inspection/report on the White and Brown Buildings. The lawn was not mowed today primarily due to rain, but it was mowed last week and is still short. Gary repaired the damaged shelving unit near the back door and bought an 8-

pack of bulbs and replaced four burned out track lights in the stacks area. The remaining additional four new LED “daylight” bulbs in the storage room cabinet where the tools are kept.

Grants: ST, Mindy and Gary, along with Thelma Gower, have continued to work on the Rasmuson Tier 1 grant proposal. ST indicated that the Rasmuson grants opened, and we have downloaded the application form/guide. She had set up a new appointment with them, as required, for the coming Friday, August 23. After thinking about including both the ADA outhouse and HRV unit in the grant, it made more sense to take the outhouse out of the current application and just go for the HRV, primarily due to schedule and the fact that the outhouse work could not be done until early summer next year, and they will not consider future grants for over a year after completion of the first grant.

GEB: Kristin emailed the following GEB update for tonight’s meeting: The garlic grew very well at the UAF Experiment Farm this summer. It has not been cleaned and fully sorted yet, but it looks like there will be plenty of Fairbanks grown garlic to sell at the SeedStock and Garlic Sale this fall. The event is now scheduled for Saturday September 14, noon-2. The plants at the future JTEL site are alive and being watered by a volunteer. Note: Mindy added that someone had put seeds in the front porch suggestion box.

Children/Family Programs: Kathy stated that the bleeding tissue paper project is ongoing and some of the knitting ladies are coming. The back to school “Ice Cream Social” went well with 10 adults and 10 children attending. A little girl asked about volunteering. Cat asked about the prior Eagle Scout project query, and Mindy indicated that we had not heard back. Kathy noted that about ten boxes of books were taken to Ester Fest and about half were given away. The Literacy Council took a few more.

Newsletter: Kathy indicated that “Double Helix” by James Watson will be the November book. Garlic sale and Liberry Festival will also be included in the newsletter.

Old Business

Programs and Operating Hours: Per Mindy, the hours and days should stay the same. Kristin will be out on her next two Thursdays. Kathy and Mindy will substitute. Gary will need to leave just a little early next Wednesday.

Handicapped Outhouse Plans: Gary has limited time to work on it now. Various ideas were discussed about who to build it. Mindy will see if Eli Sonofrank might be willing to help out.

Volunteer Handbook and Sign-up Sheet: Cat sent out a new form for review. Sarah and ST like it. A suggestion was made to add a note for volunteers to date and initial visitor comments. The consensus was that the form looks good! Cat will update it. Mindy again reminded everyone that there were a couple persons to review the Volunteer Handbook.

LiBerry Pie Throw Down and Music Festival: Mindy stated there is some enthusiasm about the event already! ST has three potential bands lined up: Ice Jam, Almost a Minion and Unsupervised. Gary has an Afro/Cuban band. The Golden Eagle has been secured as a venue.

Sine Anahita has been contacted about a banner, and Kathy will ask ECA about borrowing their sign stand for the Parks Highway. Twenty-five 8-1/2 x 11 posters will be needed. Mindy will contact Kris Capps and see if she wants to help with a News-Miner article, Latitude 64. Contact KUAC as well and provide some copy (what annual year is this?). Volunteers: How many do we need? What categories and groups? Judging, auctioning, door, money handling. Wear our t-shirts from last year? Gary: Auction pie and set up. Kathy and Karyn: Pie selling. ST: Sound, with Sarah and Gary. ST will be contact person with Sine for the poster design. Gary added that the poster needs to include the year on it, even if just a small number, to help with archives in the future.

New Business

Tween Book Club: On hold pending further input.

Art Classes: Bianca Blickenstaff, Willow Studios Art, has asked about using our facilities at Clausen for art classes. How many people can be accommodated? How many would Bianca expect per session? How often are the sessions? What age groups? She has given us a schedule of dates and times, as well as a variety of class types. All are good at supporting her, the main concern is how many people can reasonably fit for the types of activities she will be hosting. Many are wet activities. What are the potential liabilities to JTEL? Permission slips for kids? How to avoid “dump and run” issues. Photography forms. Kathy will be willing to be there during the classes. Vote 6-0 affirmative to allow Willow Studios to start this coming Monday subject to concerns listed above and attendance by Kathy or other Board member.

It was agreed that the date of the next Board Meeting would be Wednesday, September 18th, at 6:00 pm at the Clausen Cabin.

The meeting was adjourned by acclamation at approximately 7:50 pm.

Respectfully submitted,

Recorded by Gary H. Pohl, Secretary