

JOHN TRIGG ESTER LIBRARY
Board of Directors Meeting Minutes
March 20, 2024

Call to Order

The meeting was called to order by President Mindy Gallagher at 6:03 pm in the Clausen Cabin.

Board Members Present

Mindy Gallagher, Cat Stephenson, Syrilyn Tong, Gary Pohl. This constituted a quorum.

Excused: Kathy Nava, Kristin Haney, Sarah Albers

Approval of Agenda

Approved by acclamation.

Approval of Minutes of February 21, 2024 Board Meeting

Approved by acclamation.

President's Combined Report

Mindy indicated that six books were catalogued this last month as previously. More books have been moved to storage. Mindy made calls for overdue books.

Other Reports

Financial: ST presented the financial sheet, but no GEB sheet was available. Kristin will finish the GEB USDA Mini-Grant final accounting document.

Current Balances:

New Building:	\$14,582.11
Main savings:	\$37,694.90
Main Checking:	\$6,165.31
E-Checking:	\$2.00
Credit Card:	-\$791.89 debit

Facilities: Gary indicated that he needs to go into the basement through the trap door below the office to tape up an electrical connection and perhaps clean out a bunch of debris while down there. Cat volunteered to help load out the debris. There has been no snow removal since he talked to Scott Allen about servicing the Library as needed. The new vacuum has been assembled and ready for use.

Grants: Gary deferred discussion of the FY24 grant applications until later in the agenda.

GEB: Kristin is traveling and was not able to give a report post “Seedy Saturday”. Cat indicated that she heard that about 10 people were there, including a lady from Calypso Fam who suggested combining seed events.

Children/Family Programs: Nothing happening.

Newsletter: Superheroes Jazz Night out coming up. What else in April? Poetry.

Old Business

Programs and Operating Hours: No big changes at this point. Need to keep coordinating on an ongoing basis. Kristin will be very busy due to work and classes and some of her shifts may need to be covered by others.

Grants Writing: Needs and Progress: *Congressionally Directed Spending* application was uploaded to Senator Murkowski’s office via webform. ST stated that Thelma said we could potentially deliver a thumb drive to Murkowski’s local office of the information that was not able to upload due to a limited maximum upload on the webform site. Next grant application is due on April 12 for the Denali Commission. Gary indicated that this will not be an easy submittal. We also need to send in the Change of Officials to DCCED to be eligible for the Community Revenue Sharing grant from the FNSB, and he emailed the completed file to Mindy and ST which only requires ST’s signature for the credit card application, or a check. Gary also indicated that we now have an active UEI (Unique Entity Identification) from SAM.gov, which is required to do business or receive grants from the federal governments. The UEI needs to be updated annually prior to March 15. Meanwhile, the Rasmuson Foundation grant program is on hold for now.

Superheroes Jazz Night Out – April 13: Kathy is the designated person in charge of the event. Music is lined up with “Badger Street Jazz and Special Guests” and the theme will be jazz, nightclub atmosphere and quieter music than previous years. Requests for donations have been prepared by Kathy and they need to be distributed to potential donors. A list of zones for delivery has been prepared for assignment. Fantastic posters, prepared by Sine Anahita have been printed in 11 x 17 and 8-1/2 x 11. Gary to check on KUAC PSAs. Volunteers are being recruited and need to be trained and set up for assignments. There will only be two closing times for silent auction tables.

New Business

Easter: Sunday, March 31 at the Clausen Cabin. There will be an Easter egg hunt around 2-3 pm. Kathy will have a little project for kids earlier.

New Board Meeting Time: When is it possible to get all Board members together? Gary has many band practices and will work on freeing up a time for the Board meetings. Kristin has a class and can’t do Wednesdays.

It was agreed that the date of the next Board Meeting would be Sunday, April 21, at 6:00 pm at the Clausen Cabin.

The meeting was adjourned by acclamation at approximately 7:32 pm.

Respectfully submitted,

Recorded by Gary H. Pohl, Secretary